



## Administrative Consultation Meeting

June 9, 2015

4PM – 2C10

### Agenda

Start: 4:07PM

End: 4:22PM

#### I. June 11, 2015 BOE Items requiring consultation:

##### **Office of School Support:**

E-1 Approval of the Proposed 2015–2016 Local Calendar for the School Leader Appraisal System

**Response: Chief Elementary School Officer – Sam Sarabia on behalf of Chief Middle School Officer Michael Cardona**

The proposed 2015-2016 Local Calendar was presented at the last Principal's Meeting, the use of Scorecards/Value Added cannot be completed till August.

Goals 1 and 2 are created by principals with their SSOs, focus areas that clearly demonstrate safety, Your Voice Survey, and bullying. Parent training for a shared understanding of bullying.

Recognize effective/non-effective teachers, teacher exit, MCREL has 21 indicators. Principals choose only two indicators which they wish to work on. Indicators are chosen and driven by the campus principals.

Mr. Ray Reiner raised a concern regarding consistency across the district, the administration, how do SSOs work out inconsistencies, how can it be changed, it would help greatly to have consistency across the district.

Mr. Sarabia reassured that Mr. Cardona and his working group are working towards consistency across the district in setting goals for all principals.

##### **Office of Student Support:**

F-1 Approval of the 2015–2016 Code of Student Conduct

**Response: Office of Student Support Officer – Susan Kaler**

Ms. Kaler emphasized that transfer students must remain on campus that accepted the transfer for the duration of the school year, the item is necessary to enable students to receive the Code in time for the beginning of the 2015-16 school year.

No concerns raised from committee.

F-2 Approval of School Waiver Requests from Local Board Policy for the 2015–2016 School Year

**Response: Office of Student Support Officer – Susan Kaler**

Ms. Kaler presented F-2 item annual approval of general waivers as well as waiver for missed instructional days in May 2015 due to flooding.

No concerns raised from committee.

F-3 Approval to Terminate the Contract with and Close Hope Academy

**Response: Office of Student Support Officer – Susan Kaler**

Ms. Kaler presented item, irregularities were brought to attention, serious compliance issues and investigation led to recommendation to close Hope Academy.

No concerns raised from committee members.

**Office of Human Resources:**

G-1 Approval of the Proposed 2015-2016 Local Calendar for the Central Office and Campus Based Non-Teacher Appraisal System

**Response: Human Capital and Accountability General Manager – Wally de Covarrubia**

Mr. De Covarrubia presented item, annual item for non-teacher campus and non-campus based employees. No changes have been made except to align with school calendar year.

No concerns raised from committee members.

**Office of Student Support:**

K-1 Revisions to Board Policy AIC(LOCAL), *Accountability: Investigations and Sanctions*—Second Reading

**Response: Office of Student Support Officer – Susan Kaler**

Ms. Kaler presented item, changes made to better align policy.

No concerns raised from committee members.

**Office of Ethics and Compliance:**

K-2 Proposed Revisions to Board Policy CAA(LOCAL), Fiscal Management Goals and Objectives: Financial Ethics-Second Reading

**Response: Office of Ethics and Compliance - Andy Beauchamp**

Mr. Beauchamp presented item, major changes:

- replace “Office of Inspector General” with “Chief Audit Executive”,
- delete all references to the E-Rate Compliance as settlement agreement has ended,
- Update paragraph on the Ethics and Compliance Officer,
- Add or delete references to reflect changes in department names and current district practices.

Mr. Reiner asked if Chief Audit Executive, Richard Patton, is trained police investigator, who does he report to and who evaluates his contract.

- Chief Audit Executive reports to and is evaluated by the Board of Education

**II. HASA Concerns:**

No concerns submitted.

**III. Houston Area Alliance of Black School Educators (HAABSE) Concerns:**

No concerns submitted.

**IV. AHSA Concerns:**

No concerns submitted.

**Note:**  
**2015-2016 Joint Budget Consultation Meeting**  
**Monday, June 15, 2015**  
**2-3:30 PM**  
**3SE36 – Supt’s Large Conference Room**  
*Please mark your calendars*