



**Administrative Consultation Meeting
December 8, 2015
4PM – 3W26 Fishbowl
Agenda**

**Start: 4:03PM
End: 4:25PM**

December 10, 2015 BOE Items requiring consultation:

Office of Human Resources:

G.1 CONSIDERATION AND APPROVAL OF A VOLUNTARY EARLY NOTIFICATION PROGRAM FOR TEACHERS AND CAMPUS LEADERSHIP

Response: Jeff McCanna presented item, focused on the two windows of opportunity for employees to receive payment for voluntarily notifying district of their plans to resign or retire. No concerns from committee.

G.2 CONSIDERATION AND APPROVAL OF THE TEACH FORWARD HOUSTON INITIATIVE PROGRAM

Response: Jeff McCanna presented the item, the partnership with UH/TFH will assist 00 students (who must qualify for UH admission and must be accepted by UH prior to notice of the TFH acceptance) with having the remainder of their college tuition paid by HISD with the agreement that the students return to teach at HISD after they graduate.

Mr. Reiner asked about the student selection process in which Jeff explained that there are informational campus visits to all HISD high schools. Students that do not complete the program will have to reimburse HISD.

Office of Finance:

I.4 APPROVAL OF SECTION 125 BENEFIT PLAN UPDATE

Response: Lena Hunsaker presented item, explained the incorporation of the first, second and third amendments to the existing plan, highlighted the change in plan election for employees who have a reduction in hours, and now employees can make changes to plans during an exchange special enrollment or open-enrollment event.

Mr. Reiner asked if principals were included in the meetings to update this benefit in which Lena responded that the Benefit's Committee worked with this and believes there are principals in this committee.

Mr. Reiner also asked if any consideration had been given into renegotiating with Kelsey-Siebold (this was brought up a few months back with Brad Bailey). Lena was not aware of any current negotiations with Kelsey-Siebold.

K.2 PROPOSED REVISION TO BOARD POLICY CH(LOCAL), PURCHASING AND ACQUISITION—SECOND READING

Response: No representation from Office of Finance, Audrey Gomez presented item, Second Reading. No concerns from committee.

K.3 PROPOSED REVISION TO BOARD POLICY CV(LOCAL), FACILITIES CONSTRUCTION—SECOND READING

Response: No representation from Office of Finance, Audrey Gomez presented item, Second Reading. No concerns from committee.

Office of Academic Services:

**K.4 PROPOSED REVISIONS TO BOARD POLICY EHBB(LOCAL),
SPECIAL PROGRAMS: GIFTED AND TALENTED STUDENTS—
SECOND READING**

Response: Adam Stephens presented Second Reading of this item, no retesting for students already accepted in Gifted and Talented program. There were no concerns from the committee.

Office of Legal Services School Support:

**K.5 PROPOSED REVISIONS TO BOARD POLICY FO(LOCAL),
STUDENT DISCIPLINE—SECONDDREADING**

Response: Susan Kaler presented item, this policy explains how student discipline is carried out, builds consistency with early childhood program and emphasizes the use of out of school suspensions as a last resort.

Administrative assistant originally had this item listed under *Office of Legal Service*, Elaine Hutchins-Taylor was present to support any concerns from committee, there were none.

EEP(Regulation)

Response: Susan Kaler introduced regulation which came about as a result of a court case involving Ysleta ISD. The item set perimeters around lesson plans and what can and cannot be required in teachers' lesson plans. No concerns from committee.

I. HASA Concerns:

No concerns submitted.

II. Houston Area Alliance of Black School Educators (HAABSE) Concerns:

No concerns submitted, no representation from HAABSE.

III. AHSA Concerns:

No concerns submitted, no representation from AHSA.



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