



Administrative Consultation Meeting

Tuesday, March 8 2016

4:00 p.m.

2C10

MINUTES

Meeting began at 4:03 p.m.

Items Requiring Consultation:

RESPONSE

D.3	REQUEST FOR AUTHORITY TO NEGOTIATE AND EXECUTE SERVICE CONTRACT AGREEMENTS TO CONTINUE SERVICES FOR THE PROJECT REALITY GRANT	Office of Academic Services, Andrew Houlihan
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RESPONSE:

Elizabeth Philippi presented this item. She stated this relates to the U.S. Department of Education grant through the innovative approach to the literacy program. This grant focuses on 10 elementary schools: five in the North Forest area and five in the Southeast area of Houston ISD. The grant includes staffing, supplies and materials, two family literacy nights per month, it keeps the library open at those campuses two days a week during the summer months so it ties in with the food services' breakfast and lunch program. The contract includes a grant coordinator, a grant evaluator and two professors from the University of Houston to present digital storytelling to those 10 campuses including other library staff members who are interested in it. We bring in FACE to talk to parents. The book mobile is also provided and visits those areas every other week. The other thing it provides is the Houston Area Urban League (HAUL) will present their Read and Rise program to parents and students at those 10 elementary schools on the family literacy nights explaining the importance of creating a culture of reading in those communities.

Jason Spencer mentioned the reason it is being brought to consultation is because it has a teacher training component. Ms. Philippe stressed it is not required that every teacher at the campus attend. It only requires the campus to send a representative and also to participate in the train the trainer model so they can take it back to their campuses.

No concerns from the committee.

F.4	APPROVAL TO CLOSE FRANCIS HARPER ALTERNATIVE SCHOOL (ITEM WITHDRAWN ON 3/9/16)	Office of Student Support, Mark Smith
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RESPONSE:

Mr. Spencer explained that Harper is a disciplinary alternative-education school for special education students with behavioral issues. There are about 47 students with 50+ staff members. We are proposing to close the school and redistribute those students to six, to be identified, campuses that would offer the same services, but in a normal mainstream environment. There have been concerns the way the school is set up now may not be ADA compliant. A few board members had questions on this item. Mr. Smith is working on responding to those questions, but it is possible the item will be pulled and brought back in April.

Justin Fuentes conveyed his concern that he would like administration to consider that these are some of the hardest to educate students and that the placement is not at a school that is already having trouble to educate these students. Mr. Spencer will share Mr. Fuentes' concern with Mark Smith.

No other questions/concerns from the committee.

Please note: This item was withdrawn on 3/9/16.

K.1	PROPOSED REVISIONS TO BOARD POLICY FMF (LOCAL), STUDENT ACTIVITIES: CONTEST AND COMPETITION—SECOND READING (ITEM FAILED AT 3/10/16 BOARD MTG.)	Office of Student Support, Mark Smith
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RESPONSE:

Mr. Spencer stated this is a policy revision being brought forward for second reading that the Board gave initial approval at the February board meeting. This policy would regulate the athletic programs at our specialty high schools (high schools without attendance zones). Mark Smith has discussed with Athletic Director,

Marmion Dambrino, to ensure the athletic department staff work with the specialty high schools like Carnegie Vanguard, HSPVA, DeBakey, the Boys/Girls schools, to coordinate with them on participation in club and intramural athletics. A question was brought forward if students will still be able to play at their zoned schools, Mr. Spencer indicated that was correct. Currently, the only school that would be affected is Carnegie.

Ms. Dambrino explained that specialty schools must go before an executive committee for approval to participate in UIL. There has not been a policy in place preventing specialty schools to participate in UIL. If this policy is approved, there will be a two-year phase out.

No concerns from the committee.

HASA(s) / HAABSE / AHSA Item(s):	RESPONSE
No concerns submitted	

Meeting ended at 4:14p.m.

Meeting:

Next Meeting:

Date: ~~Tuesday, April 12, 2016~~ Monday, April 11, 2016
Time: 4:00 p.m.
Location: ~~2C12~~ 3E26 (Fishbowl)



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SIGN-IN SHEET

NAME	SIGNATURE	GROUP/DEPARTMENT
FUENTES, Justin		AHSA (Association of Hispanic School Administrators)
REINER, Ray		HASA (Houston Association of School Administrators)
VAUGHN, Roslyn		HAABSE (Houston Area Alliance of Black School Educators)
SPENCER, Jason G.		Chief of Staff (Facilitator)
Liz Philippi		Library Serv.
Willie Spencer		Office of Student Support
Michelle Fennick		ESO 2
Suzanne Mikalajewicz		HASA
Mamoon Raza		ARTS
Esther Amogbeh		CSO
Jeff McCanna		HR
Wally de Covarrubias		HR

RECORDER:
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