



# Administrative Consultation Meeting

Tuesday, January 10, 2017

4:00 p.m.

3SE06

## MINUTES

**Meeting began at 4:00 p.m.**

**Present:** Jeff McCanna, Human Capital Officer (Facilitator); Raymond Glass II, HASA President; Ray Reiner, HASA Exec. Dir.; Roshanda Griffin, HAABSE representative; Jorge Arredondo, Chief School Officer – West Area; Julia Dimmitt, Chief School Officer – Northeast Area; Dawn DuBose-Randle, Officer, Leadership Development; Steven Gutierrez, Chief School Officer – Northwest Area; Melanie Heasley, Director, School Office; Susan Kaler, Officer, School Services; Jocelyn Mouton, Chief School Officer – Southwest - Charter/Alt.; Erick Pruitt, Chief School Officer – South Area; Rudy Trevino, Chief School Officer – East Area

**Items Requiring Consultation:**

**RESPONSE**

<b>E.1</b>	Approval of Contract Renewal with Harris County Protective Services For Children And Adults For Crisis Counseling And Support For Students And Families	<b>DEPUTY SUPERINTENDENT Samuel Sarabia</b>
<b>RESPONSE:</b> <i>Melanie Heasley spoke on this item. This is a continuation of a contract that has been with the Harris County Protective Services. Years ago back in 2007, there were many schools that were contracted under them. As money dwindled, the number has gone down to five schools. As budget cuts continued, we are now at three schools. (Meyerland, Westbury and Park Place). It is a full-time social worker that comes in and does outreach to the community, home visits, and other support services as needed.</i>		
<b>F.1</b>	Adoption Of A Resolution To Suspend Portions Of EIE(LOCAL), Academic Achievement: Retention And Promotion, For The 2016–2017 School Year	<b>STUDENT SUPPORT Mark Smith</b>
<b>RESPONSE:</b> <i>Mr. Jeff McCanna began the discussion explaining that for this school year, it will suspend the promotional requirements that we have in HISD to align with what the state has. Part of the rationale from HISD's prospective is that the test results come back so late that it puts a challenge on the campus principals and the teachers to have those collaborative meetings and get the students in for summer school. They will still get to go for summer school extended year opportunities, but it is not going to be detrimental to them actually being promoted.</i>  <i>Mr. Steven Gutierrez mentioned that this was brought up at the last principal ad-hoc meeting. Principals were given the opportunity to give feedback. The other part is, HISD has elected to take a more rigorous approach in placing promotional standards in areas where the state has not mandated. So really the conversation is, are we putting unnecessary roadblocks in front of our schools and students in retaining students, and is it alright to make it more rigorous, and are we doing a disservice to our students. This is in addition to the testing and when the test results come back. Mr. McCanna also explained this was suspended last year. There will be continuing conversations to discuss if this is what we want to look at overall. Mr. Reiner questioned if the principals will be involved in those conversations. The answer is yes.</i>		
<b>F.2</b>	Approval Of The 2017–2018 Academic Calendar	<b>STUDENT SUPPORT Mark Smith</b>
<b>RESPONSE:</b> <i>Ms. Susan Kaler discussed this board item. She said the changes that were spoken last time was that teachers and substitutes who previously earned/ compensated professional development hours, if they would like to take off the teacher work days. Mr. Reiner stated that the teachers are not the issue. He wants to make sure the superintendent is aware of the issue. If early dismissal is on the 21<sup>st</sup> and no school on the 22<sup>nd</sup>, what is the rationale of why that could not be the 28<sup>th</sup> (September). Ms. Kaler responded the distance between holidays and the number of instructional days between grading periods have to be considered. Mr. Reiner also asked if the principal association can be included on the calendar committee. Ms. Kaler said they can be added. To clarify, Mr. Reiner stated that their group will be included for future meetings. Ms. Kaler responded yes.</i>		

**Other Discussion(s):**

*Dawn DuBose-Randle discussed the item brought up in last the Administrative Consultation meeting (12/6/16, HASA Item #1) in regards to the School Leader Report Card. Ms. DuBose-Randle informed the group that we would not be able to look at it this time for 2016-2017. But that is something we are going to look at because we know it affects the higher performing schools. This is something we will be investigating for the scorecard 2017-2018 school year. Mr. Reiner expressed to include principals if there are any committees formed. Ms. DuBose said we have some principals that have already reached out to us, and we will take that into account for the next cycle.*

**Meeting adjourned at 4:14 p.m.**

**Next Meeting:**

**Date:** Tuesday, February 7, 2017

**Time:** 4:00 p.m.

**Location:** 3SE06 (in Superintendent's Suite)



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## SIGN-IN SHEET

NAME	SIGNATURE	GROUP/DEPARTMENT
FUENTES, Justin		AHSA (Association of Hispanic School Administrators)
GLASS II, Raymond	<i>Raymond Glass II</i>	HASA President (Houston Association of School Administrators)
REINER, Ray	<i>Ray Reiner</i>	HASA Executive Director (Houston Association of School Administrators)
GRIFFIN, Roshanda	<i>Roshanda Griffin</i>	HAABSE (Houston Area Alliance of Black School Educators)
CAVAZOS, Gloria		Chief Human Resources Officer (HISD Facilitator)
McCanna, Jeff	<i>Jeff McCanna</i>	HR
Mouton, Jocelyn	<i>Jocelyn Mouton</i>	Chief
Pruitt, Erick	<i>Erick Pruitt</i>	Chief
Gutierrez, Steven	<i>Steven Gutierrez</i>	CSO
Heasley, Melissa	<i>Melissa Heasley</i>	Director
Trevino, Rolando	<i>Rolando Trevino</i>	CSO
DIMMITT, Julia	<i>Julia Dimmitt</i>	CSO
Keller, Susan	<i>Susan Keller</i>	Stud. Support Svc.
Dawn DuBose-Randall	<i>Dawn D. Randall</i>	Office of School Leadership
Jorge Arrach	<i>Jorge Arrach</i>	Chief

RECORDER:  
AUTHENREITH, Liz

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